**Annex 2**

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| **RFP Killing Factors** |
| Ensure that customs clearance job is done directly by the Agent and not through other companies/contractor |
| Agent should be a member of the Lebanese Forwarders Syndicate and should provide copy of this membership |
| **Technical Criteria** |
| Agent shall provide services for the clearance of telecom equipment and other consignments arriving to Lebanon on behalf of MIC2 |
| Agent should provide references in servicing similar companies and/or public administrations |
| Agent shall ensure a well-trained dedicated clearance team, having at least 5 years of experience preferably in telecom equipment handling. |
| Agent should provide copies of the official registration certificates and authorization licenses from Lebanese Customs, and must comply with the international standards of customs and freight forwarding services and shall provide the IATA & FIDI certificates. |
| Agent shall process and handle all customs formalities door to door on behalf of MIC2, i.e. application of rebate letters, application for permits and completion of customs bills of entry and related customs clearance documentation. |
| Agent should ensure that the number of pieces, dimensions of each piece, the description of items, the packing and the gross weight and markings are in accordance with the information contained in the documents submitted by MIC2 |
| Agent shall liaise with all relevant authorities at the Lebanese Government on behalf of MIC2 |
| Agent shall give timely notice of any loss, damage or delay in respect of the goods as may be required under the applicable contract and any incident should be covered the insurance policy provided by the Agent |
| Agent should notify and consult with the MIC2 assigned unit on any problems encountered with respect to the MIC2 consignments |
| Agent shall prepay on behalf of MIC2 include the customs duties on shipped goods whose value do not exceed one hundred and eighty million (180,000,000) Lebanese pounds. For amounts above 180,000,000, Agent will request MIC2 to issue a bank check issued to the order of the First Controller of the Import and Export Department at Beirut Customs. |
| Agent should promptly inform MIC2 for purpose of approval of any situation under the contract, which might impose additional financial obligations on MIC2. |
| For any reason should MIC2 unable to receive the shipment on the day of delivery, Agent should be able to store free of charge at his premises any shipment received for MIC2 |
| Agent should arrange with MIC2 for timely transportation of consignments to avoid storage or demurrage charges. |
| Agent shall provide handling and processing of export documentation, if required. |
| Agent should provide services to MIC2 on a priority basis throughout the contractual period |
| Agent should provide Insurance policy with International standards that fully covers the goods belonging to MIC2 from the loading stage at Beirut Airport /Seaport to MIC2 warehouse / sites. |